



## 22<sup>nd</sup> Oct 2019– Parents Forum – Sponne LRC

	Present: ALJ, and 11 x parents	Action/Update
<p><b>Canteen Environment Progress</b></p>	<p><b>Introductions</b> and Overview of forum</p> <p><b>Minutes of the last meeting-</b> Update planners- still under discussion but felt they were valued by Year 7 students but then less used as the students progressed through the school.</p> <p>Parents were positive about Go4S in relation to homework details and student information.</p> <p>Uniform – no issues apart from the delayed delivery that came just prior to the start of term.</p> <p>Canteen- continued discussion and update at the meeting – see below</p> <p>Canteen/Cucina – continues to become more environmentally friendly. Since the last meeting, they have introduced eco straws and biodegradable cutlery.</p> <p>Recycling is a key issue which has been looked into. To introduce recycling units into the canteen it would cost £3K upwards. This in itself would be achievable but alongside this facility staff are required to ensure students are using the units correctly and install good routines.</p>	
<p><b>Eco Schools</b></p>	<p>Two 6<sup>th</sup> formers have registered with Eco Schools (ES) and hope to start an Environment Group. Registering with ES will help give guidance and resources. They will have the opportunity to work towards an award to recognise their achievements. A student lead group and will encourage students from other year groups to join. <a href="http://www.eco-schools.org.uk">www.eco-schools.org.uk</a> How will this be promoted to students?</p>	<p><i>*ALJ to speak to students leading Eco schools</i></p> <p><i>ALJ to ask if the school can share any data in relation to how many students access the canteen on a daily basis.</i></p>
<p><b>Canteen general</b></p>	<p>The queues were discussed and choice available daily. Discussion regarding how many students access the canteen. ALJ explained that the layout has been adapted to make the flow of students run more efficiently. The menu is displayed around school and on the website* to help students make a choice prior to accessing the canteen.</p>	<p><i>*ALJ checked the website and this needs updating so has spoken to key staff</i></p>
<p><b>Parent Forum Format</b></p>	<p>Water is available for students including fruit infused water, and they can use these to refill water bottles as well.</p> <p>ALJ explained that the frequency of the forum meetings had changed. Rather than six per year, alternate meeting dates last year were formatted to be information sessions relating to key/current issues raised by parents e.g anxiety, communication. ALJ welcomed ideas for future sessions.</p> <p>To extend the communication:</p>	<p><i>Parents to share topics they would like further information on?</i></p>

<p><b>AOB</b></p>	<p>Facebook Page-specifically for the forum was discussed. This would be a closed group.</p> <p>Alternatively create polls that could be put on a forum page or the main school Facebook page.</p> <p>Survey monkey and put the link on Facebook to encourage completion.</p> <p>Create a Blog</p> <p>Promote in the Year 7 transition pack</p> <p>What's in it for parents? Promote the two way dialogue, share the successes on a regular basis.</p> <p>Minutes presently go on the website but share 'You said, We Did' snippets with parents to promote the forum.</p> <p>Consider rewording the 'agenda', it sounds formal and parents may feel they have to sign up to something. Idea 'Hot Topics' promote relaxed and formal atmosphere, no commitment, no pressure. Share the content of future meetings 'This is your chance to discuss.'</p> <p>Parents felt more information in relation to topics in subject areas would be useful. It would help parent's awareness, as many are keen to support their children. Could the Year 7 curriculum topics be shared? Parents shared that it can be difficult to support as the learning has changed – students work things out in different formats. Parents were encouraged to email individual teachers with any concerns or ask for information to help support their child. School emails are teachers initial and surname e.g <a href="mailto:knotley@sponne.org.uk">knotley@sponne.org.uk</a></p> <p>Parents felt that it would be beneficial to know key people they can contact. Information regarding support staff is presently on the website under 'Our School' - Wellbeing. Under this tab is further information in relation to local agencies. Would it be possible to put staff photos on the website in relation to each year group?</p> <p>Mobile Phones- this was an area that parents were keen to revisit</p> <p>Website - can be difficult to navigate, looks old fashioned.</p> <p>League tables – on FROG previously –parents felt there were advantages/disadvantages.</p> <p>Sparks – could there be more detailed comments as student do not always share their achievements.</p> <p>Silverstone Bus – single decker leaves later in a morning/leaves school earlier.* The double decker leave early/leaves school late-can this be alternated?</p> <p style="text-align: center;"><b>Meeting Closed 7.30pm</b></p>	<p><i>ALJ to discuss with IT Dept</i></p> <p><i>KN to follow this up</i></p> <p><i>ALJ/KH to discuss further</i></p> <p><i>*This has been discussed with Transport at County previously but they are unwilling to alter arrangements.</i></p>
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