

Sponne School

A Music & Science Academy



Inspiring
Achievement

October 2019

Dear Year 13 Parents and Carers

Re: Year 13

We would like to extend a warm welcome back to Year 13. The year ahead is a very challenging and exciting one for Year 13 students. The final stages of preparation for exams in addition to planning for post 18 choices are crucial to success. We look forward to working in partnership with you to support students through the year ahead.

Please find enclosed the following information:

Information Sheet

A year 13 Information Sheet (which includes dates for your diary and contact details of the Sixth Form Team and Heads of Faculty).

Attendance Booklet to remind you of the school's absence procedures, which have been updated in line with the Government guidance you have previously been informed about. Good attendance is also vital, along with good punctuality and again we ask for your support in ensuring your child is in school on time every day. Being just 10 minutes late for school in a week equates to almost one lesson of learning lost; so it may not appear to be much, but can make a huge difference.

The following will be sent home via students this week:

Data Checking Sheet

Communication is key; communications from school will continue to come to you via email and text, so it is vital you ensure that the contact details we have for you are correct and updated as soon as you make any changes. A **Data Checking Sheet** has been sent separately to you which shows the details we currently have for you. Please check your contact details and if any changes are needed, make the necessary alterations and return this sheet to Mrs Freer, Sixth Form Administrator in the **Sixth Form Study Centre**. Student data must be kept up-to-date as it will be used for all communication purposes and to ensure emergency contact can be made in all events. All future changes should be emailed to cmitchell@sponne.org.uk or notified to Student Services as soon as they take place.

May we remind you that a first draft of personal statements should go to the subject teacher and tutor and our UCAS preferred deadline is **18th October 2019** with a UCAS undergraduate on-time deadline of 15th January 2020 18:00 (UK time).

If you require any further information then please do not hesitate to contact us.

Yours sincerely

Mrs H. Ramsden
Head of Sixth Form

Miss K. Whitmore
Assistant Head of Sixth Form

Headteacher: Mr Iain Massey, MA, BA
Sponne School, Brackley Road, Towcester, Northants, NN12 6DJ
Telephone: 01327 350284
Part of Tove Learning Trust

Email: info@sponne.org.uk
Website: www.sponne.org.uk

