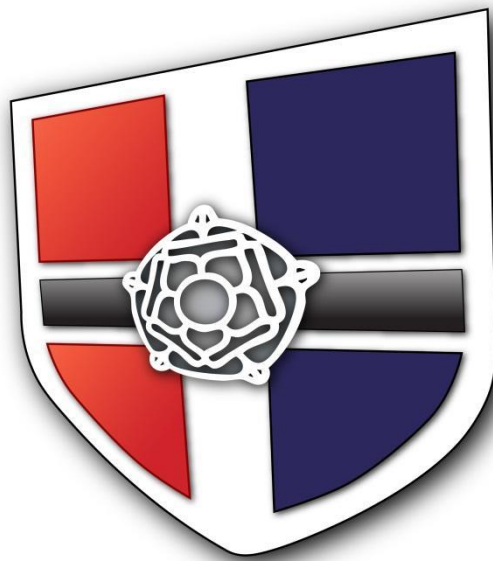


Sponne School



School Uniform Policy September 2021

Reviewed by: Emma Harris (Assistant Head)	Date Reviewed: July 2021
Agreed by: Local Governing Body	Date Agreed:
Next review due by: July 2022	

	Spodne School School Uniform Policy	Issued/Revision Date	2021/2 July 2021 Page 2 of 6
---	--	-------------------------	------------------------------------

SCHOOL UNIFORM – KS3 AND KS4

We feel it is important that all students in years 7 to 11 wear full uniform at school. We try to make sure that the uniform and PE kit are practical and good value for money; you will see that some of the items can only be bought through our nominated supplier (Sportswear International) so that we can pass on to parents the saving made by bulk purchase. Uniform is just one area in which parents can help to set high standards.

If providing any of the items causes financial difficulty, parents are asked to contact the Parent Support Advisor at the school. All such enquiries will be treated in strict confidence.

Everything must be marked with the owner's name. A large bag will be necessary to carry everything needed for each day.

Uniform	Guidance
Blazer	All students should wear blazers with the school logo sewn onto the left hand pocket.
Jumper	Students may wear a plain black, v-neck jumper under their blazers. The jumper should not be worn instead of the blazer.
Trousers	<p>Girls and boys MUST have <u>tailored trousers</u> (e.g. not skin tight/skinny, jean or legging style, or showing the outline of the leg). Trousers must be worn around the waist (above hips – no underwear should be on show.)</p> <p>Buttons and zips should be functional.</p> <p><u>Belts</u> – These are optional but if worn should be plain black.</p>
Skirt	Skirt length should be minimum of just above the knee, Lycra, mini or tight skirts are not permitted. Skirts should be worn with black/flesh colour tights or socks
Shirt	Shirts should be plain white and tucked in. If you wish to wear a white "T" shirt underneath you can but this should not be visible
Tie	Top button to waist in length. Clip ties are compulsory for students in years 7 and 8 with standard ties for years 9, 10 and 11 and are available for purchase from the School Shop.



**Sponne School
School Uniform Policy**

Issued/Revision
Date

2021/2
July 2021
Page 3 of 6

Shoes	Shoes must be plain black and flat. No logos/branding, boots, trainers, or canvas shoes/pumps (ie Converse, Vans or other similar types).
Jewellery and accessories	Rule of One: one watch / one pair of small gold/silver stud earrings worn in ear lobe (one stud per lobe). Body piercings, ear spacers, nose studs, lip or tongue piercings, 'Bling' or pearl earrings are not allowed. The use of plasters to cover items of jewellery is not acceptable, nor is flesh/clear coloured jewellery. No rings permitted.
Make up	Only subtle/natural looking make up is allowed. This means having a 'natural' look (e.g. no heavy foundations, black eyeliner, dark eye-shadows, bright lipsticks or blusher). False nails and nail varnish are also not permitted.
Hair	Hair should be one tone and be a natural looking colour (e.g. Brown, black, blonde and natural shades of red). Hair should not be at the extremes of fashion. "Extreme" is defined as not too short, nor too long, a "number 2" is the minimum acceptable in terms of shortness, and should be blended in with hair of other lengths No streaks or block colours permitted. "Artwork" on the scalp or eyebrows is regarded as a fashion extreme and is therefore not permitted.
Coat	Outdoor coat (not denim, corduroy, leather or suede). Hoodies and tracksuit tops are not outdoor coats; they must also not be worn under blazers. Outdoor coats should be removed inside.
Apron	Apron Scheme (five year inclusive), £7.00 for use in Art, Food and Design Technology. Aprons are provided in all the above areas for students to wear throughout their school career. Students not taking advantage of this scheme must provide two clean aprons for their own use.

PE KIT: Items marked * can only be bought through our uniform supplier:

- 1.* Black polo shirt with Sponne badge
- 2.* Maroon outdoor games shirt
- 3.* Half zip fleece with Sponne badge (compulsory for Girls in years 10 and 11 in place of the maroon outdoor games shirt)
4. Black shorts or black skort
5. Long black socks
6. Short white socks
7. Trainers
8. Football boots, with safety studs
9. Shin Pads (**compulsory** for Football, Hockey and Rugby)
10. Mouth guard (optional)

	Sponne School School Uniform Policy	Issued/Revision Date	2021/2 July 2021 Page 4 of 6
---	--	-------------------------	------------------------------------

A large quantity of good quality second hand items are also available.

The School Shop is open at lunch 1.10pm to 1.40pm Tuesdays and Thursdays (these times are subject to change by notification).

Please contact Student Services by email sponnestudentservices@sponne.org.uk for any school shop enquiries.

Parents can purchase school uniform online by going through the school website www.sponne.org.uk then selecting the uniform ordering link from the homepage.

Orders can be placed with SWI online or via the telephone, details below:

Sportswear International (SWI)
 Fair oak Lane
 Whitehouse Industrial Estate
 Runcorn
 WA7 3DU
www.swi.co.uk
 Tel: 0845 5190099
 Fax: 0845 519 0055
 Email: sales@swi.co.uk

For School Equipment

To order stationery, revision guides and equipment please go to www.sponne.org.uk and select 'TSCO and School Shop' link from the homepage. Select the items that you require using the drop down arrow and simply follow the payment procedure. Once payment has been received your order will be picked and bagged up ready for collection. Students can collect the order from the School Shop after 48 hours during shop opening hours.

	Sponne School School Uniform Policy	Issued/Revision Date	2021/2 July 2021 Page 5 of 6
---	--	-------------------------	------------------------------------

Sixth Form Dress Code

As a member of Sponne Sixth Form you are not expected to wear a school uniform. However, you are a role model to the younger years and are expected to dress in a way that is smart and appropriate to the school environment.

Dress Code: Students can wear the following professional wear only:

<p>Tops</p> <ul style="list-style-type: none"> Collared shirt/blouse, no slogans/images/large logos, no polo shirts or t-shirts Option to wear a plain cardigan, knitted jumper or waistcoat/suit jacket/ blazer Coats/hoodies to be worn as outerwear only and should be removed when inside the school building. 	<p>Bottoms</p> <ul style="list-style-type: none"> Tailored/suit trousers Chinos Tailored/suit skirt Tailored/suit dress No denim, combat, leather/faux leather, tracksuit bottoms, gym wear, ripped clothing, heavy patterns Smart shoes/boots only (e.g. brogues, flat pumps, ankle boots, desert boots, DM shoes – no Timberland boots)
--	--

Additional Points

- No large logos or branding to be worn on any clothing
- Hairstyles should be in keeping with smart dress ethos and shouldn't be dyed excessively bright colours
- Piercings should be subtle and not excessive
- No revealing clothing to be worn

General Information

- Sixth Form School Lanyards:** Every student is provided with a school lanyard and identification badge these **MUST BE WORN AT ALL TIMES**. Replacements will incur a cost of £5.00.

Consequences

Students that choose to attend Sponne Sixth Form automatically agree to comply with the dress code above. Should a student not adhere to the dress code, the following consequences will be put in place. Sixth Form tutors will check dress code on a daily basis.

- 1) First offence - informal student warning to rectify - not logged.
- 2) Second offence - agreed time with tutor to rectify dress code issue and this is logged on Go 4 Schools. Students given one week to sort the issue.
- 3) Third offence - tutor to contact parents and this is logged. Parents made aware of the situation - tutors refer back to the dress code document above.



**Sponne School
School Uniform Policy**

Issued/Revision
Date

2021/2
July 2021
Page 6 of 6

- 4) Continuous non-adherence to the dress code - social and study time becomes directed time until the parent/guardian meeting takes place. Parent/guardian meeting with Head of Sixth Form and SLT link/Headteacher.
- 5) Persistent failure following the meeting will lead to all social and study time becoming directed time until the student adheres to the code.